1. Call to Order and Welcome

The meeting was called to order at 12:02 pm CT.

Review of agenda.

Year in Review:
- Began to implement the strategic plan to guide chapter initiatives through the next three years.
- Begun the process of re-envisioning our Annual Meetings (to be called “conferences” from now on)
  - Group 1 prepared a series of suggestions to consider in reorganizing the Annual Meetings
  - Group 2 prepared a white paper to prepare for next steps, including holding virtual meetings for the next two years and amending our Bylaws to reflect changes
- Chapter wiki is being updated so that it provides an accurate set of processes and responsibilities for each position and committee.
  - Almost through all of the chair and committee position descriptions.
  - New committee members will be able to find the correct information and get a good start.

2. Approve minutes from the 2021 Business Meeting

Damien Ihrig
JJ Pionke made the motion to approve the minutes. Janna Lawrence seconded the motion. The minutes were approved by general consent.

3. Membership Secretary Report

Simon Robins

<table>
<thead>
<tr>
<th>Memberships</th>
<th>2022</th>
<th>2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Members</td>
<td>173</td>
<td>168</td>
</tr>
<tr>
<td>Retired Members</td>
<td>10</td>
<td>8</td>
</tr>
<tr>
<td>Student Members</td>
<td>1</td>
<td>6</td>
</tr>
<tr>
<td>Financial Hardship Recipient</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Total Members</td>
<td>185</td>
<td>183</td>
</tr>
</tbody>
</table>

Monthly income $577 $560

4. Treasurer’s Report

Karen Hanus

Beginning balance for FY2022: $48,746.05

As of October 5, 2022:
Assets of $75,976.17 according to our ledger
All expenses for 2022 Conference have not yet been paid, so assets will drop soon

Projected ending balance: $53,038

Income Breakdown
Fiscal year is the calendar year, January through December of 2021
The bulk of our income is from membership dues and conference registrations.
Expenditures Breakdown

We spent a few more dollars than we did last year, but that’s ok. We ended up paying for our insurance twice because the 2020 bill was not paid in that fiscal year. We are in fairly decent shape fiscally. We spent about what we brought in.
5. MLA Chapter Council Representative & Alternate Report

Heather Healy & Julia Stumpff

MLA 125th Anniversary Committee's Chapter/Caucus History Project

I have organized a small team to work on answers to questions provided by the MLA 125th Anniversary Committee about chapter history. Thank you to team members Karen Hanus, Bette Sydelko, Clare Leibfarth, and Julia Stumpff!

MLA Chapter Project of the Year

Heather serving on the jury for the MLA Chapter Project of the Year award jury this fall.

Chapter Sharing

At the Chapter Council meeting (earlier this year) or via the Chapter Council email list, the various chapters have shared a variety of questions, tips, ideas, and challenges. I have shared with the Midwest Chapter Board information regarding chapter mascots, Wild Apricot usage for website and more, DEI Initiatives, organizing/storing chapter materials, chapter banking and financial account challenges, and other topics.

6. Thank yous to the Conference Chairs and Committee Members

Thanks to all the conference chairs and committee members who organized this year’s Chapter Annual Meeting. It was a smaller meeting, but it went really well.

<table>
<thead>
<tr>
<th>Conference co-chairs</th>
<th>Committee co-chairs</th>
<th>Committee members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lisa Habegger</td>
<td>Andy Anderson</td>
<td>Christopher</td>
</tr>
<tr>
<td>Jason Lilly</td>
<td>Amy Blevins</td>
<td>Bishop</td>
</tr>
<tr>
<td></td>
<td>Dawn Hackman</td>
<td>Brenda Fay</td>
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<tr>
<td></td>
<td>Rachel Hinrichs</td>
<td>Brittany Heer</td>
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<td></td>
<td>Shannon Johnson</td>
<td>Kellie Kaneshiro</td>
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<td></td>
<td>Laura Menard</td>
<td>Theresa Kline</td>
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<td></td>
<td>Merle Rosenzweig</td>
<td>Sarah Lopez</td>
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<tr>
<td></td>
<td>Julia Stumpff</td>
<td>Patty Lunsford</td>
</tr>
<tr>
<td></td>
<td>Cecelia Vetter</td>
<td>Amy Minix</td>
</tr>
</tbody>
</table>

Bette Sydelko
Brenna Tuite
Mary K Taylor
Jennie E Ver
Steeg
Deborah Werner
Beth Whipple
Julia Wood
Elizabeth Wright
7. Annual Meetings Conference & Committee Report  Carol Shannon

Annual Conference Report

Registration:
51, including 7 students

CEs: (canceled two others because of low registration numbers)
- Building Reference Skills for Nursing and Allied Health Research
- Game on! Using Games to Engage and Teach

Vendors: 18
Got a lot of engagement with attendees

Budget: Budget is not yet complete. Although low numbers and not fulfilling our hotel minimum, we may not have lost money.

Annual Conference Committee Report

Committee in transition this year - Carol named herself as interim committee chair

In the coming year:
- Both the committee & next year’s virtual conference will be organized
- Organization will be led by the Chapter but will still need volunteers from outside the committee

Will begin to investigate how the Chapter should proceed:
- Alternate in-person & virtual
- All Virtual
- Another option

8. Communications Committee Report  Elizabeth Huggins

Handled another hacking of the Midwest Chapter website.
- Moved website to a new platform (Wild Apricot)
  - Aligns us with about half of the other chapters
  - Bumpy transition - HTML to WYSIWYG (what you see is what you get)
    - Shout out to webmaster, Matt Regan
  - Lost some older material in the hacking
- Rebuilt new website in time for conference site to be viable

Found a home for our Chapter email addresses and listserv (Region 6 at UIOWA)
The Midline editors, Joyce McFadden and Elizabeth Lymon, transitioned out of their roles this year. Thank you to them, they did an excellent job.

My tenure is ending as well. I have done this for 8 or 9 years. Time to let someone else take the reins of this committee. This is a volunteer position, not an elected position. It has been an honor to serve the Chapter in this way. I will continue as Midline editor, but if anyone is interested in doing that, please let me know.

9. Nominations and Elections Committee Report  
Liz Suelzer

The 2022 election for the Midwest Chapter/MLA is complete! A link to the ballot was sent to 183 members, and 79 ballots were returned for a participation rate of 43%. All the candidates had a lot to offer, and this resulted in close races.

Congratulations to the following candidates who will take on their positions at the end of the October 2022 Annual Business meeting:

- **President-Elect**: JJ Pionke, University of Illinois at Urbana Champaign
- **Membership Secretary**: Eileen Severson, Gundersen Health System, La Crosse, WI
- **Candidate for Membership on the MLA Nominating Committee**: Merle Rosenzweig, University of Michigan Taubman Health Sciences Library, Ann Arbor, Michigan
- **Representative at Large**: Stephanie Henderson, University of Kentucky Medical Center Library

2022 Nominations & Elections Committee

- Elizabeth Suelzer, Chair
- Caroline Allen
- Katherine Chew
- Mirian Ramirez

Congratulations to all of our new officers and committee members.

10. Awards and Scholarships Committee Report  
LaTeesa James

No report.

11. Professional Practice Committee  
Dawn Hackman

No report.

12. Fundraising Committee Report  
Margaret Hoogland
Committee members:
Jessica DeCaro, Kathy Koch, Erin Reardon, Margaret Hoogland, Beth Whipple
Also excited to welcome Samantha Lister to the committee.
All money goes to scholarships and awards.
Can now take credit cards!

2022 Silent auction:
- Fun ribbons: $13
- Monetary donations: $106
- Silent Auction: $700.20

Not possible without training and guidance from Nichole Theis-Mahon and Edith Starbuck.
Thank you to everyone who participated!
Already thinking about 2023 and how we will incorporate our new owl logo.

13. Inclusion, Diversity, and Equity Action Committee Report  Caroline Allen

Recruiting new members - there is no cap on the number of members. Can also just
work on a particular project without joining, too.
Sending out an email soon to start the next phase of our diversity hiring resources
project. Look through an IDEA lens for hiring resources and best practices. Survey
fatigue - so, conversation over zoom or email. Your time and input are extremely
valuable to us.

14. Committee Membership Report  Sarah Jane Brown

Thank you to all the outgoing committee chairs and members for your service! Please
see the updated committee rosters below. I will be working with the Communications
Committee to get this information reflected on each committee website and to add terms
for each member.

Note: We are seeking an Annual Meetings Co-Chair as a matter of urgency. Please let
me Carol and myself (Sarah Jane Brown) know if you are interested in volunteering.
The 2023 conference will be virtual, and it seems likely that the 2024 conference will be
as well. Serving as a conference co-chair is a great learning experience, an excellent
way to get involved in the Chapter, and looks great on your CV and promotion
documentation. There are a handful of other vacancies that I am looking to fill as well.
15. Old Business

Updates to the 2021-2025 Strategic Plan
Liz Suelzer/Carol Shannon

A multi-year process that we’ve just begun.

As a reminder:

- Recruit, train, and retain leaders.
  - Provide clear documentation on current duties, tasks, and time commitments – Almost done
- Build opportunities for networking, knowledge sharing, and professional development
- Reimagine and reinvigorate the Annual Meetings
  - Appoint an ad hoc committee to determine modality and structure of annual meetings moving forward - Done
  - Develop a virtual meeting planning guide like the current annual meeting planning guide. – In progress
• Establish funding structures for Chapter awards and scholarships

16. New Business

Carol Shannon

Changes to Bylaws

• Mostly minor changes and help align our Bylaws with the MLA template
• Provide a standard abbreviation for the Chapter (MWCMLA)
• Make changes in the title of parts of chapter and events
• Clarifying when officers take up their office - close of Chapter Annual Business Meeting
• Clarifying the name of the Nominations and Elections Committee
• Clarifying procedure for officers or committee chairs who relocate outside the boundaries of the Midwest Chapter.
• Changes quorum for the Annual Business Meeting to 25 members.
  ○ Because our membership has declined over time, we want to make sure that this number is reasonable, so that we can conduct business
• Remove the statement “chairs must work or reside in the Midwest Chapter boundaries at the time of appointment”
• Approved by the MWMLA Board a few weeks ago. Now on to the MLA Bylaws Committee, so it will be a bit of time before we vote on them as a chapter.

• Quorum question: Quorum is usually defined as half of the group +1, so why not here?
  ○ That is not the format used at the MLA. They just use the number you could reasonably expect to attend a meeting.

17. Invitation to the 2023 Annual Conference

Virtual conference - please come! Will hear more about it early next year. Will keep membership involved with any changes, but definitely virtual for next two years. Will be checking evals for Bloomington and next two. Vendors also prefer in-person. Hybrid is too expensive and not viable for our chapter.

18. New Incoming Officers and Committee Chairs

Carol Shannon

Welcome to Incoming officers and committee chairs:
President-Elect
JJ Pionke, University of Illinois Urbana Champaign
Membership Secretary
Eileen Severson, Gundersen Health System, LaCrosse, WI
Candidate for Membership on the MLA Nominating Committee
Jolene Miller, Mulford Health Sciences Library, University of Toledo, Ohio
Annual Conference Committee Chair
Carol Shannon, Taubman Health Sciences Library, University of Michigan
Awards and Scholarship Committee
Amber Burtis, Morris Library, Southern Illinois University
Communications Chair
Jason Lilly, IU Health Medical Library, Indiana University School of Medicine
Professional Practice Committee Chair
Liz Suelzer, Advocate Aurora Health

19. Recognition of Outgoing Officers and Committee Chairs  Carol Shannon

Thank you to outgoing officers and committee chairs:
Liz Suelzer, Outgoing Immediate Past President & Chair of Nominations and Elections Committee
Simon Robins, Membership Secretary
Liz Weinfurter, Chair, Annual Meetings Committee
LaTeesa James, Chair, Awards & Scholarships
Elizabeth Huggins, Chair, Communications
Dawn Hackman, Chair, Professional Practice Committee

20. Transfer of Gavel  Carol Shannon

Carol Shannon, Outgoing President
Sarah Jane Brown, President-Elect

Sarah Jane Brown indicated how excited she is to be involved and reimagine meetings. The President-Elect thanked Carol Shannon for her service, especially for the strategic visioning work, and expressed excitement for the work to continue.

Adjournment
Karen Hanus moved to adjourn the meeting. Carol Shannon seconded the motion. The meeting was adjourned at 12:49 pm Central, 1:49 pm Eastern.